

Northwest Georgia Regional Commission Neighborhood Stabilization Program

Request for Proposals: Demolition Contractors

BID NUMBER: NSP – 74 Quail Run – 001

DATE ISSUED: July 18, 2013

As part of the XX Neighborhood Stabilization Program.

Para una versión en Español, por favor llamar a NAME/PHONE.

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REQUEST FOR PROPOSALS – DEMOLITION CONTRACTORS

INTRODUCTION

A. Overview

This Request for Proposals ("RFP") is being issued by The Northwest Georgia Regional Commission (NWGRC) in its capacity as recipient of the Neighborhood Stabilization Program (NSP) on behalf of a ten county "consortium" (Bartow, Catoosa, Chattooga, Dade, Floyd, Gordon, Haralson, Paulding, Polk and Walker). The purpose of this notice is to solicit one (1) Demolition bid proposal from qualified contractors.

Demolition is defined as the demolition and removal of building, basements, and foundations, as well as, the demolition and removal of site improvements, including but not limited to retaining walls, paving and foundation landscaping. (see demolition requirements and specifications – Appendix B).

Companies with demonstrated experience in demolition and with an interest in making their services available to NWGRC are invited to respond to this RFP. "Respondents" means the companies or individuals that submit proposals in response to this RFP. The Respondent shall be financially solvent and each of its members if a joint venture, its employees, agents or sub-consultants of any tier shall be competent to perform the services required under this RFP document.

NWGRC is seeking to encourage participation by respondents who are qualified Minority Business Enterprises (MBE); Women's Business Enterprises or Section 3 business enterprises.

Nothing in this RFP shall be construed to create any legal obligation on the part of NWGRC or any respondents. NWGRC reserves the right, in its sole discretion, to amend, suspend, terminate, or reissue this RFP in whole or in part, at any stage. In no event shall NWGRC be liable to respondents for any costs or damages incurred in connection with the RFP process, including but not limited to, any and all costs of preparing a response to this RFP or any other costs incurred in reliance on this RFP. No respondent shall be entitled to repayment from NWGRC for any costs, expenses or fees related to this RFP. All supporting documentation submitted in response to this RFP will become the property of the NWGRC. Respondents may also withdraw their interest in the RFP, in writing, at any point in time as more information becomes known.

NWGRC follows policies and procedures for procurement process as established by HUD, the Georgia Department of Community Affairs and the participating local jurisdiction. For further information on this requirement, contact the Michael M. Miller, 1 Jackson Hill Drive, Rome, GA, phone 706-295-6485; fax 706-295-6665.

B. Time of Completion

NWGRC must have secured commitments to complete the "scope of work" prior to (insert proposed date).



C. Term of Contract

Any contract awarded pursuant to this RFP solicitation shall be for a contract period up to 30 days, with the possibility of an extension. The contract will be made on the basis of a proposal for one (1) residential parcel.

D. Background

Housing and Economic Recovery Act 2008, Congress established the Neighborhood Stabilization Program (NSP) to stabilize neighborhoods whose viability is negatively affected by properties that have been foreclosed upon and abandoned. NSP provides grants to states, local governments, nonprofits and a consortium of public and or private nonprofit entities on a competitive basis. The Consortium received \$6,913,963.35 to assist the targeted census tracts as established by HUD.

E. Federal Regulations

Award recipients implementing the NWGRC NSP Program must follow the Community Development Block Grant (CDBG) Program rules and regulations, unless stated otherwise in the October 6, 2008 of the Federal Register Notice [Docket No. FR-5255-N-01] regarding Title III of Division B of the Housing and Economic Recovery Act, 2008 [HERA] which is posted on

<http://www.hud.gov/offices/cpd/communitydevelopment/programs/neighborhoodspg/nsnotice.pdf>.

PROFESSIONAL SERVICE REQUIREMENTS

A. Scope of Work

*NWGRC seeks sealed proposals from qualified respondents to provide demolition services on properties located in targeted neighborhoods and qualified census tracts within the Consortium. **See Appendix A – NSP Boundaries and Map.** Many parcels contain abandoned and derelict residential structures. All structures on a parcel will be demolished per specification. **See Appendix B – Demolition specifications.***

B. Additional Requirements

This project will comply with all codes, standards, regulations, and workers' safety rules that are administered by federal agencies (HUD, EPA, OSHA, and DOT), state agencies (State OSHA, DNR, and DCH), and any other local regulations and standards (i.e. building codes) that may apply.

EVALUATION CRITERIA AND SCORING



In evaluating responses to this Request for Proposal, NWGRC will take into consideration the experience, capacity, and costs that are being proposed by the Respondent. The following Evaluation Criteria will be considered in reviewing submittals:

A. Experience and Capacity

The point system is to evaluate the experience and capacity of the Respondent.

1. Respondents will be awarded up to 20 points for Experience in providing demolition services.
2. Respondents will be awarded up to 20 points for their Capacity to meet timelines. Consideration will be given to applicants who have familiarity with the area, including knowledge of and experience working with City of Cartersville Staff.
3. Respondents will be awarded up to 20 points for Pricing.
4. Respondents will be awarded up to 20 points for their experience in meeting MBE/WBE, City of Cartersville Local Hiring, Davis-Bacon, and HUD Section 3 requirements.
5. Innovation: Respondents will be awarded up to 20 points for their experience and proposed practices regarding the following:
 - Community hiring
 - Engaging community stakeholders and building effective community partnerships and collaborations
 - Utilizing local suppliers and retailers
 - Sustainability/Green practices
 - Effective schedule and budget management throughout the demolition process

SUBMITTAL REQUIREMENTS

*RFP responses must be submitted **both** via hard copy and scanned e-mail copy sent to mmiller@nwgrc.org. Each respondent shall submit one (1) original and two (2) copies of the following documents in a clear, legible, 12 point font, and 8.5 by 11 inch format. **Responses not submitted both via hard copy and e-mail will not be considered.** Respondents are advised to adhere to the Submittal Requirements. Failure to comply with the instructions of this RFP will be cause for rejection of submittals.*

NWGRC reserves the right to seek additional information to clarify responses to this RFP. Each response must include the following:

A. Letter of Interest

Please submit a Cover Letter of Interest signed by a duly authorized officer or representative of the Respondent, not to exceed two pages in length. The Letter of Interest must also include the following information:

The principal place of business and the contact person, title, telephone/fax numbers and email address.

A brief summary of the qualifications of the Respondent and team.



Description of organization (i.e. Corporation, Limited Liability Company, or Joint Venture).

- The names and business addresses of all Principals of the Respondent. For purposes of this RFP "Principals" shall mean persons possessing an ownership interest in the Respondent.
- If the Respondent is a partially owned or fully-owned subsidiary of another organization, identify the parent organization and describe the nature and extent of the parent organization's approval rights, if any, over the activities of the Respondent.
- If the Respondent is a partially owned or fully-owned subsidiary of another organization, identify the parent organization and describe the nature and extent of the parent organization's approval rights, if any, over the activities of the Respondent.

The Certification attached hereto at the end of this RFP and incorporated herein by reference must be signed by Respondent and attached to the Letter of Interest

B. Threshold Requirements

These documents must be submitted and acceptable before NWGRC will review the Experience and Capacity proposal:

1. Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Georgia Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
2. Evidence of Insurance: Commercial General Liability with limits not less than \$2,000,000; Workers Compensation and Employers Liability with limits not less than \$500,000; and, Automobile Liability with limits not less than \$1,000,000 per occurrence.
3. Evidence of Financial Stability: All Respondents shall include their most recent financial statements with the proposal response. This information will assist NWGRC in determining the Respondent's financial condition. NWGRC is seeking this information to ensure that the proposer's have the financial stability and wherewithal to assure good faith performance.
4. Three (3) references of related projects, including date of project, contact person and phone number, and a brief description of the project.
5. Conflict of Interest Statement & Supporting Documentation: Respondent shall disclose any professional or personal financial interests that may be a conflict of interest in representing NWGRC. In addition, all Respondents shall further disclose arrangement to derive additional compensation from various investment and reinvestment products, including financial contracts.

C. Main Proposal

Please provide the following information (this information is the main substance for the selection criteria stated under the Section A: Evaluation and Scoring):

1. Years of experience and detailed qualifications in performing the range of demolition services on various property types in compliance with NESHAP standards, including team's resumes. Please provide the number of full-time and part-time employees. Past projects will be reviewed to determine if the respondent has successfully completed projects similar in nature and scope. Respondents should provide narrative examples of three (3) projects that are similar in nature to projects described in the RFQ.
2. If you engage independent contractors, how many do you intend to hire? Do you intend to cover



them with workers compensation? *(All independent contractors will be required to have worker's compensation coverage, which will be the responsibility of the respondent).*

3. Capacity to complete the demolition of multiple structures within a short period of time. Please provide the number of properties your company has demolished in the past year.
4. Pricing proposal. This should include the mobilization (base) charge and cost per demolition of each property. The contractor should show the new cost to NWGRC. New cost to NWGRC will include all labor and materials needed to complete the work. Labor will include payments of prevailing wage rates as determined by the Department of Labor and Industries. The Contractor will sign a fixed price contract to include all work and services on the attached **Bid Proposal Document**.
5. Plan for recycling or waste management of used construction materials in a timely manner.
6. Respondents should state whether they are an MBE/WBE or Section 3 business enterprise. If so, please provide a copy of a current MBE/WBE certification letter.

SELECTION PROCESS

The Selection Committee will review qualifications in accordance with the evaluation criteria set forth herein and NSP objectives and policies. Proposals that are submitted timely and comply with the mandatory requirements of the RFP will be evaluated in accordance with the terms of the RFP. Any contract resulting from this RFP will not necessarily be awarded to the vendor with the lowest price. Instead, contract shall be awarded to vendor whose proposal received the most points in accordance with criteria set forth in RFP.

QUESTIONS

Questions regarding this RFP should be submitted in writing via email to mmiller@nwgrc.org.

SUBMITTAL DUE DATE

*Responses to this RFP are due by **Friday August 9, 2013 at 12:00pm**. Responses to this RFP must be e-mailed to: P.O. Box 1298 Rome, GA 30162 attention Michael M. Miller, NSP Manager. Each Respondent is responsible for labeling the exterior of the sealed envelope containing the proposal response with the proposal number, proposal name, proposal due date and time, and your firm's name.*

CERTIFICATION FORM NOTE

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE SUBMITTAL CERTIFICATION

The undersigned hereby certifies, on behalf of the Respondent named in this Certification (the "Respondent"), that the information provided in this RFP submittal to NWGRC is accurate and complete, and I am duly authorized to submit same. I hereby certify that the Respondent has reviewed this RFP in its entirety and accepts its terms and conditions.

(Name of Respondent)

(Signature of Authorized Representative)

(Typed Name of Authorized Representative)

(Title)

(Date)

Bid Number: XXXX



RFP SUBMITTAL REQUIREMENTS CHECKLIST

Please provide Checklist with response to RFP

- ☐ Letter of Interest
- ☐ Certification
- ☐ Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
- ☐ Evidence of Insurance
- ☐ Evidence of Financial Stability (most recent financial statements)
- ☐ 2013 Certificate to do Business with LOCAL GOVERNMENT ENTITY
- ☐ References
- ☐ Conflict of Interest Statement & Supporting Documentation
- ☐ Description of Company *
- ☐ Capacity of Company *
- ☐ Pricing Proposal * see Bid Proposal Document
- ☐ MBE/WBE, Local Hiring, HUD Section 3, if applicable*
- ☐ RFP Submittal Requirements Checklist



***THIS INFORMATION IS THE MAIN SUBSTANCE FOR THE SELECTION CRITERIA STATED UNDER THE SECTION A: EVALUATION AND SCORING**



APPENDIX A: MAP AND BOUNDARIES OF NSP TARGET AREA

Insert NSP Target Area Map and Boundaries



APPENDIX B: STANDARD DEMOLITION SPECIFICATIONS

PART 1- GENERAL

1.1 RELATED DOCUMENTS

A. DRAWINGS AND GENERAL PROVISIONS OF THE CONTRACT, INCLUDING GENERAL AND SUPPLEMENTARY CONDITION AND DIVISION 1 SPECIFICATIONS SECTIONS, APPLY TO THIS SECTION.

1.2 SUMMARY

A. THIS SECTION INCLUDES THE FOLLOWING:

- 1. DEMOLITION AND REMOVAL OF BUILDING, BASEMENTS, AND FOUNDATIONS.**
- 2. DEMOLITION AND REMOVAL OF SITE IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO RETAINING WALLS, PAVING AND FOUNDATION LANDSCAPING. EXISTING TREES 4" IN DIAMETER, LOCATED OUTSIDE OF 5 FEET FROM THE STRUCTURE SHALL REMAIN AND BE PROTECTED DURING DEMOLITION.**

B. RELATED SECTIONS: THE FOLLOWING CONTAIN REQUIREMENTS THAT RELATE TO THIS SECTION.



1. DIVISION I SECTION "SOIL EROSION-SEDIMENTATION CONTROL".

2. DIVISION 2 SECTION "EXCAVATING, FILLING AND GRADING" FOR SOIL MATERIALS, EXCAVATING, BACKFILLING, AND SITE GRADING.

1.3 DEFINITIONS

A. REMOVE: REMOVE AND LEGALLY DISPOSE OF ITEMS EXCEPT THOSE INDICATED TO BE REINSTALLED, SALVAGED, OR TO REMAIN THE AUTHORITY'S PROPERTY.

1.4 MATERIALS OWNERSHIP

A. EXCEPT FOR ITEMS OR MATERIALS INDICATED TO BE REUSED, SALVAGED, OR OTHERWISE INDICATED TO REMAIN THE AUTHORITY'S PROPERTY, DEMOLISHED MATERIALS SHALL BECOME THE CONTRACTOR'S PROPERTY AND SHALL BE REMOVED FROM THE SITE WITH FURTHER DISPOSITION AT THE CONTRACTOR'S OPTION.

1.5 SUBMITTALS

A. GENERAL: SUBMIT EACH ITEM IN THIS ARTICLE ACCORDING TO THE CONDITIONS OF THE CONTRACT AND DIVISION I SPECIFICATIONS SECTIONS, FOR INFORMATION ONLY, UNLESS OTHERWISE INDICATED.



B. PROPOSED DUST-CONTROL MEASURES.

C. PROPOSED NOISE CONTROL MEASURES.

D. SCHEDULE OF DEMOLITION ACTIVITIES INDICATING THE FOLLOWING:

1. DETAILED SEQUENCE OF DEMOLITION AND REMOVAL WORK, WITH STARTING AND ENDING DATES FOR EACH ACTIVITY.

E. INVENTORY OF ITEMS TO BE REMOVED AND SALVAGED.

F. LANDFILL RECORDS FOR RECORD PURPOSES INDICATING RECEIPT AND ACCEPTANCE OF HAZARDOUS WASTES BY A LANDFILL FACILITY LICENSED TO ACCEPT HAZARDOUS WASTES.



1.6 QUALITY ASSURANCE

A. DEMOLITION FIRM REQUIREMENTS: CONTRACTOR SHALL HAVE SUCCESSFULLY COMPLETED DEMOLITION WORK SIMILAR TO THAT INDICATED FOR THIS PROJECT.

B. REGULATORY REQUIREMENTS: COMPLY WITH GOVERNING EPA, STATE AND LOCAL NOTIFICATION REGULATIONS BEFORE STARTING DEMOLITION. COMPLY WITH HAULING AND DISPOSAL REGULATIONS OF AUTHORITIES HAVING JURISDICTION.

1.7 PROJECT CONDITIONS

A. CONTRACTOR IS RESPONSIBLE TO COMPLY WITH ANY/ALL REQUIRED DEMOLITION PERMITS REQUIRED BY LOCAL AUTHORITIES AND ORDINANCES.

B. BUILDINGS TO BE DEMOLISHED WILL BE VACATED AND THEIR USE DISCONTINUED BEFORE START OF WORK.

C. AUTHORITY ASSUMES NO RESPONSIBILITY FOR ACTUAL CONDITION OF PARKING LOT TO BE DEMOLISHED.

1. CONDITIONS EXISTING AT TIME OF INSPECTION FOR BIDDING PURPOSE WILL BE MAINTAINED BY AUTHORITY AS FAR AS PRACTICAL.



D. STORAGE OR SALE OF REMOVED ITEMS OR MATERIALS ON-SITE WILL NOT BE PERMITTED.

E. LANDFILL DISPOSAL:

1. CONTRACTOR SHALL SUPPLY AUTHORITY WITH A COPY OF LANDFILL AND DISPOSAL RECEIPTS.

PART 2- PRODUCTS (NOT APPLICABLE)

PART 3- EXECUTION

3.1 EXAMINATION

A. SURVEY EXISTING CONDITIONS AND CORRELATE WITH REQUIREMENTS INDICATED TO DETERMINE EXTENT OF DEMOLITION REQUIRED.

B. SURVEY THE CONDITION OF THE BUILDINGS TO DETERMINE WHETHER REMOVING ANY ELEMENT MIGHT RESULT IN A STRUCTURAL DEFICIENCY OR UNPLANNED COLLAPSE OF ANY PORTION OF THE STRUCTURE OR ADJACENT STRUCTURES DURING DEMOLITION.

C. PERFORM SURVEYS AS THE WORK PROGRESS TO DETECT HAZARDS RESULTING FROM DEMOLITION ACTIVITIES.



3.2 PREPARATION

A. DRAIN, PURGE, OR OTHERWISE REMOVE, COLLECT, AND DISPOSE OF CHEMICALS, GASES, EXPLOSIVES, ACIDS, FLAMMABLES, OR OTHER DANGEROUS MATERIALS BEFORE PROCEEDING WITH DEMOLITION OPERATIONS.

B. EMPLOY A CERTIFIED, LICENSED EXTERMINATOR TO TREAT BUILDING AND TO CONTROL RODENTS AND VERMIN BEFORE AND DURING DEMOLITION OPERATIONS.

C. CONDUCT DEMOLITION OPERATIONS AND REMOVE DEBRIS TO ENSURE MINIMUM INTERFERENCE WITH ROADS, STREETS, WALKS, AND OTHER ADJACENT OCCUPIED AND USED FACILITIES.

1. DO NOT CLOSE OR OBSTRUCT STREETS, WALKS, OR OTHER ADJACENT OCCUPIED OR USED FACILITIES WITHOUT PERMISSION FROM THE AUTHORITY AND AUTHORITIES HAVING JURISDICTION. PROVIDE ALTERNATE ROUTES AROUND CLOSED OR OBSTRUCTED TRAFFIC WAYS IF REQUIRED BY GOVERNING REGULATIONS.

D. CONDUCT DEMOLITION OPERATIONS TO PREVENT INJURY TO PEOPLE AND DAMAGE TO ADJACENT BUILDINGS AND FACILITIES TO REMAIN. ENSURE SAFE PASSAGE OF PEOPLE AROUND DEMOLITION AREA.

1. ERECT TEMPORARY PROTECTION SUCH AS WALKS, FENCES, RAILINGS, CANOPIES, AND COVERED PASSAGEWAYS, WHERE REQUIRED BY AUTHORITIES HAVING JURISDICTION.

2. PROTECT EXISTING SITE IMPROVEMENTS, APPURTENANCES, AND LANDSCAPING TO REMAIN.



3. ERECT A PLAINLY VISIBLE FENCE AROUND DRIP LINE OF INDIVIDUAL TREES OR AROUND PERIMETER DRIP LINE OF GROUPS OF TREES TO REMAIN.

3.3 EXPLOSIVES

A. USE OF EXPLOSIVES WILL NOT BE PERMITTED.

3.4 POLLUTION CONTROLS

A. UNDER THE AUTHORITY OF SECTION 112 OF THE CLEAN AIR ACT, AS AMENDED, 42 U.S. C. 1857 (C-7), THE ADMINISTRATOR OF THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA) PROMULGATED NATIONAL EMISSION STANDARDS FOR HAZARDOUS AIR POLLUTANTS ON APRIL 6, 1973, (38 F.R. 8820) ASBESTOS WAS DESIGNATED A HAZARDOUS AIR POLLUTANT, AND STANDARDS WERE SET FOR ITS USE, AND TO CONTROL ASBESTOS EMISSIONS. IT WAS DETERMINED THAT ONE SIGNIFICANT SOURCE OF ASBESTOS EMISSIONS WAS THE DEMOLITION OF CERTAIN BUILDINGS AND STRUCTURES.

ADDITIONALLY, CONTRACTORS ARE REQUIRED UNDER AUTHORITY OF SECTION 114 (A) TO FOLLOW EPA PERSONNEL TO FREELY ENTER ANY OF YOUR FACILITIES OR DEMOLITION SITES, TO REVIEW ANY RECORDS, INSPECT ANY DEMOLITION METHOD, AND SAMPLE OR OBSERVE ANY OMISSIONS.

ALL DEMOLITION OPERATIONS CONDUCTED BY DEMOLITION CONTRACTOR ARE TO BE IN COMPLIANCE WITH APPLICABLE PROVISIONS OF SECTION 112 OF THE ACT AND 40 C.F.R. SECTION 61.22(D).



IN ADDITION, SECTION 113(C)(1) OF THE ACT (42 U.S.C. 1857 C-8(C)(1)), PROVIDES THAT ANY PERSON WHO KNOWINGLY FAILS OR REFUSES TO COMPLY WITH ANY SUCH ORDER SHALL BE PUNISHED BY A FINE OF NOT MORE THAN \$25,000 PER DAY OF VIOLATION, OR BY IMPRISONMENT FOR NOT MORE THAN ONE YEAR, OR BY BOTH.

FINALLY, SECTION 113(C)(2) OF THE ACT (42 U.S.C. 1857 C-8(C)(2)), PROVIDES THAT ANY PERSON WHO KNOWINGLY MAKES ANY FALSE STATEMENT IN ANY REPORT REQUIRED UNDER THE ACT SHALL BE PUNISHED, UPON CONVICTION, BY A FINE OF NOT MORE THAN \$10,000 OR BY IMPRISONMENT FOR NOT MORE THAN SIX MONTHS, OR BY BOTH.

B. USE WATER MIST, TEMPORARY ENCLOSURES, AND OTHER SUITABLE METHODS TO LIMIT THE SPREAD OF DUST AND DIRT. COMPLY WITH GOVERNING ENVIRONMENTAL PROTECTION REGULATIONS.

1. DO NOT CREATE HAZARDOUS OR OBJECTIONABLE CONDITIONS, SUCH AS ICE, FLOODING, AND POLLUTION, WHEN USING WATER.

C. REMOVE AND TRANSPORT DEBRIS IN A MANNER THAT WILL PREVENT SPILLAGE ON ADJACENT SURFACES AND AREAS.

D. CLEAN ADJACENT BUILDINGS AND IMPROVEMENTS OF DUST, DIRT AND DEBRIS CAUSED BY DEMOLITION OPERATIONS. RETURN ADJACENT AREAS TO CONDITION EXISTING BEFORE START OF DEMOLITION.

E. CONTRACTOR SHALL LIMIT HOURS OF OPERATION TO MONDAY THROUGH FRIDAY DURING THE HOURS OF 7:00 A.M. TO 6:00 P.M. SPECIAL HOURS OF OPERATION OUTSIDE THE NORMAL HOURS MUST BE APPROVED BY THE AUTHORITY. CONTRACTOR SHALL LIMIT NOISE POLLUTION AT ALL TIMES TO PREVENT OBJECTIONABLE CONDITIONS.



3.5 DEMOLITION

C. BUILDING DEMOLITION: DEMOLISH BUILDINGS, STRUCTURES, FACILITIES, AND OTHER DEBRIS INCLUDING BRUSH AND TREES OR LOGS, AND COMPLETELY REMOVE FROM THE SITE. USE METHODS REQUIRED TO COMPLETE WORK WITHIN LIMITATIONS OF GOVERNING REGULATIONS AND AS FOLLOWS:

- 1. LOCATE DEMOLITION EQUIPMENT THROUGHOUT THE BUILDING AND REMOVE DEBRIS AND MATERIALS SO AS NOT TO IMPOSE EXCESSIVE LOADS ON SUPPORTING WALLS, FLOORS, OR FRAMING.**
- 2. DISPOSE OF DEMOLISHED ITEMS AND MATERIALS PROMPTLY. ON-SITE STORAGE OR SALE OF REMOVED ITEMS IS PROHIBITED.**
- 3. SMALL BUILDINGS MAY BE REMOVED INTACT WHEN PERMITTED BY THE AUTHORITY'S REPRESENTATIVE AND APPROVED BY AUTHORITIES HAVING JURISDICTION.**
- 4. BREAK UP AND REMOVE CONCRETE SLABS ON GRADE, UNLESS OTHERWISE SHOWN TO REMAIN.**
- 5. REMOVE AIR-CONDITIONING EQUIPMENT WITHOUT RELEASING REFRIGERANTS.**
- 6. REMOVE STRUCTURAL FRAMING MEMBERS TO GROUND TO AVOID FREE FALL AND TO PREVENT GROUND IMPACT AND DUST GENERATION.**

B. BELOW-GRADE CONSTRUCTION: DEMOLISH FOUNDATION WALLS AND OTHER BELOW-GRADE CONSTRUCTION, AS FOLLOWS:

- 1. BASEMENT EXCAVATION**

A. BELOW GRADE STRUCTURES FOUNDATION/BASEMENT FLOOR SHALL



BE TOTALLY REMOVED.

C. FILING BELOW-GRADE AREAS: COMPLETELY FILL BELOW-GRADE AREAS AND VOIDS RESULTING FROM DEMOLITION OF BUILDINGS AND PAVEMENTS WITH SOIL MATERIALS ACCORDING TO REQUIREMENTS SPECIFIED IN SECTION 00902 EARTHWORK.

D. DAMAGES: PROMPTLY REPAIR DAMAGES TO ADJACENT FACILITIES CAUSED BY DEMOLITION OPERATIONS.

E. SPECIAL CONDITIONS

1. THE CONTRACTOR SHALL PRESERVE ALL SURROUNDING BUILDINGS AND PROPERTY. CONTRACTOR SHOULD NOTE THE PROXIMITY OF SURROUNDING BUILDINGS. ANY DAMAGE TO SURROUNDING BUILDINGS OR PROPERTY WILL BE REPAIRED BY THE CONTRACTOR AT HIS EXPENSE.

3.6 DISPOSAL OF DEMOLISHED MATERIALS

A. GENERAL: PROMPTLY DISPOSE OF DEMOLISHED MATERIALS. DO NOT ALLOW DEMOLISHED MATERIALS TO ACCUMULATE ON-SITE.

B. BURNING: DO NOT BURN DEMOLISHED MATERIALS.



C. DISPOSAL: TRANSPORT DEMOLISHED MATERIALS OF AUTHORITY'S PROPERTY AND LEGALLY DISPOSE OF THEM.

D. CONTRACTOR SHALL SUPPLY AUTHORITY WITH A COPY OF ALL LANDFILL AND DISPOSAL RECEIPTS.

3.7 MEASUREMENT & PAYMENT

A. THE WORK OF BUILDING DEMOLITION SHALL NOT BE PAID FOR SEPARATELY BUT SHALL BE INCLUDED IN THE LUMP SUM PROJECT COST.



APPENDIX C: CONFLICT OF INTEREST STATEMENT

CONFLICT OF INTEREST STATEMENT

The owner(s), corporate members or employees of [Respondent], shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with the NWGRC. Each individual shall disclose to the NWGRC any personal interest or direct relationship which he or she may have and shall refrain from participation in any decision making in related manners.

Any owner, corporate member or employee of [Respondent] who is an officer, board member, a committee member or staff member of a related organization shall identify his or her affiliation with such agency or agencies; further, in connection with any policy committee or board action specifically associated with the NWGRC, he/she shall not participate in the decision affecting that entity and the decision must be made and/or ratified by the full board.

At this time, I am a Board member, a committee member, or an employee of the following organizations/companies:

Now this is to certify that I, except as described below, am not now nor at any time during the past year have been:

1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party; doing business with the NWGRC which has resulted or could result in person benefit to me.

2) A recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with the NWGRC.

Any exceptions to 1 or 2 above are stated below with a full description of the transactions and of the interest, whether direct or indirect, which I have (or have had during the past year) in the persons or organizations having transactions with the NWGRC.

Date: _____

Signature: _____

Printed name: _____

Respondent

Address

Telephone

BID PROPOSAL

Northwest Georgia Regional Commission
Neighborhood Stabilization Program
Demolition Consulting Services

BID DATE: Thursday, August 9, 2013

TIME: 12:00 PM

PROJECT: Demolition Consulting Services

Bid Number: XXXX



74 Quail Run, Cartersville, GA 30120

TO: NORTHWEST GEORGIA REGIONAL COMMISSION
Neighborhood Stabilization Program
Michael M. Miller, Manager
1 Jackson Drive
Rome, Georgia 30162

Ladies and Gentlemen:

1. The undersigned bidder, having familiarized himself/herself/themselves with the local conditions affecting the cost of the work and with the Scope of Work including the General Conditions, the Photos, and Addenda, if any thereto, hereby proposes to provide all labor, materials, equipment, and services required to complete the work:

**Demolition Consulting Services
74 Quail Run, Cartersville, GA 30120**

as set forth in the Scope of Work and in accordance with the single family property rules, regulations, and guidance documents of the Georgia Environmental Protection Division, The U.S. Environmental Protection Agency, and the U.S. Department of Housing and Urban Development therewith, for the sum of:

_____ AND ____/100 DOLLARS (\$_____.)

which is hereinafter called the Bid.

It is understood that the proposed costs above are based upon the site being unoccupied and under the control of the Consultant while the work is performed.

2. Alternates: There are no alternates included in this Bid.
3. Unit prices: There are no unit prices included in this Bid.

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4. The undersigned bidder further certifies that he/she/they has/have received Addenda to the Scope of Work for this work numbered _____ and _____ and dated, _____ and _____ respectively.

5. For in the consideration of the sum of \$10.00, the receipt of which is hereby

Bid Number: XXXX



acknowledged, the undersigned bidder agrees that this proposal may not be revoked or withdrawn after the time set forth for the opening of the bids but shall remain open for acceptance for a period of not less than twenty (20) days following such time.

6. In submitting this base bid, it is understood that the right is reserved by the Owner to reject any and all bids. If written notice of the acceptance of this bid is mailed, emailed, faxed, or delivered to the undersigned bidder within twenty (20) days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned bidder agrees to execute and deliver a contract in the prescribed form in the amount equal to the specified percentage of the Contract Sum within three calendar (3) days after the contract is presented to him/her/them for signature. The undersigned will submit proof of insurance related to the performance of the work required in the form of a Certificate of Insurance at the time of submitting an executed contract.

7. Upon receiving the written "Notice to Proceed", the undersigned bidder agrees to commence actual physical work on the site with adequate force and equipment within seven (7) consecutive calendar days of the date of the written "Notice to Proceed". The undersigned bidder agrees to complete the work in its entirety within thirty (30) calendar days from the date indicated by the "Notice to Proceed".

8. Making a false statement will disqualify the Bid.

9. Attached is an affidavit in proof that the undersigned has not entered into any collusion with any person in respect to this proposal or any other proposals for the contract for which this proposal is submitted.

10. The Bidder shall submit three (3) references (attach to bid form) that reflect work completed within the last twenty-four months, for investigation into the Bidder's responsibility.

Name of Company And Individual Representative	Date Work Completed	Nature of Work	Address and Telephone No.
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- | | | | |
|----|-------------|-------------|-------------|
| 1. | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |
| 2. | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |
| 3. | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |



Date: _____

Name of Bidder

Official Address:

(Signature)

By: _____

Title: _____

Tel. No. () _____

Bid Number: XXXX

